

RESOLUTION EMC/2271/2016 of 4th October, approving the general terms and conditions governing the awarding of grants for incorporation of postdoctoral research staff into the Catalan science and technology systems within the Beatriu de Pinós programme (BP).

Law 7/2001, of 31 May, (DOGC No. 3407, of 12.6.2001), creates the University and Research Grants Management Agency (AGAUR) as a public law entity that acts in conformity with private law, with its own legal personality, full capacity to act and its own assets to perform its duties.

It is the responsibility of the Agency to execute grant, loan and subsidy programmes and other activities to promote university studies, scientific and technical research and technological innovation in Catalonia.

Via the Secretariat for Universities and Research, AGAUR forms part of the Ministry of Business and Knowledge, pursuant to the provisions of Decree 98/2016, of 19 January, on the Partial Restructuring of the Ministry of Business and Knowledge.

Applicable hereto are the provisions of Chapter IX of Legislative Decree 3/2002, of 24 December, approving the consolidated text of the Law on Public Finances of Catalonia, with regard to the legal system applicable to Government of Catalonia (Generalitat de Catalunya) grants and transfers; Law 38/2003, of 17 November, on General Subsidies and Royal Decree 887/2006, of 21 July, approving the Regulations of Law 38/2003, of 17 November.

Also applicable is Resolution UNI/962/2005, of 1 February, approving the general bases governing the awarding of grants and scholarships by the University and Research Grants Management Agency (AGAUR).

Article 11 of the AGAUR Statutes, approved by Government of Catalonia Decree 168/2002, of 11 June, establishes that it is the responsibility of the Governing Board to approve calls for applications for grants and scholarships and to resolve upon their award. These powers were delegated on 5 December 2002 to the Chair of the Executive Grants and Scholarships Committee (Comissió Executiva d'Ajuts de Recerca).

In light of the above, I hereby

RESOLVE:

Article 1

To approve the terms and conditions of, and open the call for, applications for grants for the incorporation of postdoctoral research staff into the Catalan science and technology system, within the Beatriu de Pinós (BP) programme, whose terms and conditions are set forth in the Annex to this Resolution.

FINAL PROVISION

An appeal against this Resolution, which puts an end to the administrative channel, may be lodged before the Chair of the Research Grants Executive Committee (CEAR) within one month of its publication in the *Official Journal of the Government of Catalonia* (DOGC), pursuant to the provisions of Articles 123 and 124 of Law 39/2015, of 1 October, on the Legal System applicable to Public Administrations and Common Administrative Procedure, or directly, by means of a contentious-administrative appeal before the contentious-administrative courts of Barcelona within two months of



its publication in the DOGC, pursuant to Articles 8, 14 and 46 of the Law 29/1998, of 13 July, regulating Contentious-Administrative Jurisdiction.

Barcelona, 4 of October of 2016

Pp. (Resolution UNI/73/2003, of 14 January, DOGC of 27.1.2003)

Francesc Subirada i Curcó
Chair of the Research Grants Executive Committee

Annex

I. Preamble

In line with the European Union's goal of increasing the number and mobility of research staff, in accordance with the Europa 2020 strategy and its flagship initiatives *Innovation Union*, *Youth on the Move* and *Agenda for New Skills and Jobs*, the Government of Catalonia has set itself the goal of bolstering the research and development system so that it can attract research talent and foster the inclusion of qualified staff within the Catalan science and technology system.

In this regard, the Beatriu de Pinós programme makes a direct contribution to the implementation of the European Research Area, incentivising the mobility of, and attracting, research staff with the potential to stand out as leaders in their fields of research, whilst also giving them the opportunity to develop their professional careers. The programme is also designed to bring this potential to the research groups of Catalonia's institutions, to boost the country's critical mass in all fields of scientific research.

Lastly, and to promote the European Commission's recommendations and good practices with regard to the hiring of research staff, the Beatriu de Pinós programme seeks to promote amongst grant beneficiary institutions the proper taking into account of the principles and requirements of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers ('C&C'), guaranteeing recognition for, and the professional development of, hosted research staff, providing them with proper monitoring, access to training and an optimal environment for achieving both their own objectives and those of their project.

I Grants for the incorporation of postdoctoral research staff into the Catalan science and technology system.

—1 Purpose

To establish the terms and conditions for the employment and incorporation, on a competitive basis, of postdoctoral research staff into the Catalan science and technology system.

—2 Beneficiary institutions

Universities, research centres and hospital foundations based in Catalonia may benefit from these grants. Technology centres, technological activity support centres and technology dissemination centres are all excluded from this call for applications.

—3 Candidates

Candidates must meet the following requirements:

a) They must have obtained their doctorate between 1 January 2009 and 31 December 2014 (the date of the doctorate is regarded as the date of the defence and approval of the thesis).

The period for obtaining the doctorate can be from 1 January 2007 to 31 December 2014 if any of the following circumstances can be demonstrated as arising during said period:

- Have benefitted from a period of maternity or paternity leave.
- Have been responsible for children under six, persons with a physical or mental disability or sensory impairment, or persons aged over sixty-five who depend upon the beneficiary and who require special care.
- Have suffered a serious illness or an accident resulting in medical leave of more than six months.

b) Have, at the time of joining the recipient organisation, a minimum of 2 years' postdoctoral experience outside of Spain. This postdoctoral experience may, irrespective of the type of link, have occurred in different institutions, provided that the total postdoctoral stay/visit is of at least two years.

c) They must not have resided or worked in Spain for more than 12 months in the three years prior to date of submission of the application.

—4 Term and duration

4.1 The contracts object of this funding must have a term of 2 years.

4.2 The grant beneficiary institutions must formally enter into the contract in accordance with applicable regulations within the period from the publication of the award resolution on the Government of Catalonia e-noticeboard (<https://seu.gencat.cat/en/informacio-publica.html>) and 1 January 2018. Only in exceptional and duly-justified cases may the CEAR Chair authorise the postponement of the hire date, provided that the request is lodged before the termination of said period.

4.3 Depending upon budgetary availability, these grants may be renewed for one further year, after submission of the relevant reports and in line with the established terms and conditions.

—5 Amount

5.1 The amount of the grant for the hiring of research staff is 86,000.00 euros. This sum finances the cost of each contract over the course of the 2 years of the grant, and includes the remuneration to be received by the research staff and employer's social security contributions.

5.2 The grant beneficiary institution must assume any increase in contract-related costs arising from any incident that may arise.

5.3 The grant beneficiary institution may, if it so deems fit, increase the hired researcher's salary from its own funds and also bear the associated employer's social security contributions.

5.4 Additionally, the grant includes a complementary amount of 6,000.00 euros aimed exclusively at actions implemented by the candidate during the period he/she is under the contract object of the grant and which shall be administered by the beneficiary institution itself. This complementary grant may cover the following areas:

- Educational and training activities, such as the carrying out of training courses, both scientific and professional (administrative, organisation, entrepreneurship aspects, etc.).
- Significant research actions, such as attendance at, and participation in, conferences and congresses, the performance of fieldwork or short-term research visits abroad.
- Expenses directly associated with the research activities carried out by the candidate, such as the performance of fieldwork, attendance at international encounters and meetings, the financing of association and academic journal subscription fees, the purchase of bibliographic material, office and laboratory consumables and the acquisition of specific programs. Expenses associated with the publication and depositing of results and data, including technical review and translation services, may also be included.

Expenses arising from the purchase of office and laboratory equipment, including computers and technical and/or IT services, must be borne by the recipient institution and shall not constitute eligible costs for this complementary grant.

5.5 The grant may be reduced, in full or in part, before the issuing of the final award resolution, as a result of any restrictions arising from compliance with the objectives of budgetary stability and financial sustainability.

—6 Applications and documentation

6.1 Applications must be made using the approved form by the recipient research group professor/researcher who shall coordinate the candidate's research activities and who shall assume responsibility for the application.

6.2 The approved application form consists of a general form and an annex document that must be attached to the form, according to the approved form's instructions, and which must include a description of the most important aspects of the research group to be joined by the candidate, a brief CV of the candidate and a work programme for the scientific activity that is planned.

It is imperative that the form be submitted together with the duly-completed annex, to be entitled to progress to the assessment phase.

6.3 Within the context of these terms and conditions, each candidate and responsible researcher may only be included as such in one single application for each call.

6.4 Applications must be completed via the Internet, using the 'Procedures' Section of the Government of Catalonia website (<http://web.gencat.cat/en/tramits/index.html>).

Once the application form has been completed, if the applicant is able to identify himself/herself by any of the electronic signature systems accepted by the Government of Catalonia's electronic office, he/she can complete the application submission process by attaching the required documentation electronically.

Should the applicant person not be in possession of any of the identification systems accepted by the website, once the Internet application has been completed and the required attached documentation also sent via the Internet, AGAUR shall check the identifying details of the applicant via the Administrative Integration and Collaboration Platform (PICA). If it is not possible to perform this check, the applicant will be asked to submit the appropriate identifying documentation.

In both cases, the Government of Catalonia's electronic registry S@rCat automatically issues confirmation of receipt, which consists of an authenticated copy of the letter, application form or other document and includes the date and time of submission and the number in the received documents log.

6.5 Pursuant to article 3.9 of the Law 59/2003, of 19 December, on electronic signatures, the AGAUR acknowledges the validity and effectiveness of the applications submitted on-line, provided that the mechanism for accrediting the applicant's identify is followed.

6.6 In any case, the provisions of article 16.4 of Law 39/2015, of 1 October, on the Legal System applicable to Public Administrations and Common Administrative Procedure, shall be applicable.

6.7 At any time during processing of the grants, the AGAUR may ask for any documentation that it considers necessary to confirm compliance with the requirements set forth in these terms and conditions. Failure to submit the required documentation within the legally contemplated period shall result in denial of the grant.

6.8 In general, any actions associated with these terms and conditions requiring notification of applicants shall be published upon the Government of Catalonia's e-noticeboard (<https://seu.gencat.cat/en/informacio-publica.html>), on the AGAUR noticeboard and, for informational purposes, on its website. In the particular case of having to amend the application, the interested party shall be notified by means of the publication on the Government of Catalonia e-noticeboard (<https://seu.gencat.cat/en/informacio-publica.html>) and the AGAUR noticeboard of a dispatch by the Executive Director listing the basic or non-basic documentation that must be amended.

The notice must indicate the reasons for this and it must place on record the fact that, should the application's basic documentation not be amended within ten days of the day following the publication of the relevant notice on the AGAUR noticeboard, it shall be deemed that the applicants have withdrawn their application, pursuant to Article 68 of Law 39/2015, of 1 October, on the Legal System applicable to Public Administrations and Common Administrative Procedure. To provide greater publicity therefor, and for informational purposes, the contents of said notice may be viewed

on the AGAUR website.

Submission of an application implies acceptance of these terms and conditions and authorisation for AGAUR to obtain the certificates and verify the data necessary for processing the grant, to be issued by other public administrations or institutions, research centres, universities and, in particular, Spain's State Tax Administration Agency (AEAT) and/or any other authority, for the purpose of satisfactorily concluding the grant award process. If technical difficulties arise that prevent or hamper data transfer, the applicants may be asked to provide the documents themselves.

6.9 All the documentation and information required in the different phases of the procedure must be submitted before the AGAUR register (Passeig de Lluís Companys, 23, 08010 Barcelona) and, in all cases, in compliance with the provisions of Article 16.4 of Law 39/2015, of 1 October, on the Legal System applicable to Public Administrations and Common Administrative Procedure.

—7 Personal data

Data supplied by applicants shall form part of a file owned by AGAUR for the purposes of managing and resolving upon the awarding of grants in accordance with the provisions hereof. On occasion, this management may include making available certain data to other public or private bodies, whose involvement in processing the grant may be necessary to ensure that it is resolved correctly, or because this is required by some legal provision. Data may also be supplied to other public administration bodies with powers over grant management.

Applicants may exercise their rights to access, rectify, delete or oppose the processing of their data by writing to AGAUR (Passeig de Lluís Companys, 23, 08010 Barcelona) or by email to the following address: lopd.agaur@gencat.cat They must attach a photocopy of their identity card or sign the email with a recognised electronic signature.

—8 Application submission period

The period for the submission of applications shall be that envisaged in the corresponding call.

—9 Examining body and decision-making body

The body examining the cases is the Executive Director of the AGAUR. The decision on the awarding of the grants is made by the AGAUR Board of Management and, by delegation, by the CEAR or the person holding its Chair, pursuant to the resolution of the Board of Management of 5 December 2002 (Resolution UNI/73/2003, of 14 January, DOGC no. 3808, of 27.1.2003).

—10 Award procedure

Grants shall be awarded on a competitive basis pursuant to the assessment criteria established herein. Assessments shall take into account only the documentation submitted with the application, and the hearing stage of proceedings is thus dispensed with, in accordance with the provisions of Article 24.4 of Law 38/2003, of 17 November, on grants.

—11 Assessment and selection

11.1 Pursuant to the mechanism established in AGAUR's assessment regulations, applications shall be assessed by external bodies and experts from the scientific community, considering the specific features of their field of research, in line with the following criteria and grading systems (with an overall grade from 1 to 100):

a) The candidate's curriculum vitae (40%): Account shall be taken of research experience, the scientific and technological activities carried out, the quality and impact of the publications and scientific results produced, international mobility, and inter-sector experience in partnership projects with companies and in the transfer of knowledge to the private sector. Autonomy, initiative, and independent thought and proven leadership capacity shall also be regarded as an advantage.

b) Recipient institution and group (30%): The scientific track record and the international impact of the recipient research group and its suitability with regard to the specific area of knowledge of the proposal, the suitability of the recipient institution's installations and facilities, its experience in the

incorporation of researchers and the capacity for implementing and coordinating the planned research activities shall all be taken into account.

c) Research project/activities to be carried on over the course of the two years (20%): Account shall be taken of the originality and innovation of the proposed research activities, the clarity of the formulation of the problem and of the identification of the objectives, the suitability of the methodological focus and the viability of the proposal and the work programme. Account shall also be taken of the potential and strategic impact in the field of research and in the development of new products and processes.

d) Planned training and specialisation activities (5%): Account shall be taken of the recipient institution's experience in training research staff and of the impact of the planned activities in contributing to the education and specialisation of candidates.

e) Dissemination and divulgation activities (5%): Account shall be taken of the dissemination and divulgation activities planned within the framework of the research project. These activities are defined as awareness-raising and communication initiatives aimed at the general public to create public understanding of the value of science's benefit to society.

11.2 During Phase One, a committee of outside experts in each of the areas of knowledge shall individually assess each application, to provide a scientific/technical grade, expressed on a scale from 1 to 7. In Phase Two, a joint assessment shall be carried out by means of the creation of assessment committees for each area of knowledge of the applications with the highest grades from Phase One. These committees, made up of outside experts, with a proven track record in different fields of science, shall be responsible for validating and weighting the scientific grades obtained and for resolving any other incident(s) that may have occurred during the assessment process.

11.3 Selection of candidatures must be carried out by a selection committee that must take into account the applicable AGAUR general terms and conditions, the AGAUR assessment regulations, the scientific/technical assessments, the results of the assessment committees for each area of knowledge, budgetary availability and balanced allocation over said fields. Based on the aforementioned criteria, the selection committee sets a minimum cut-off grade to access the grants in each of the areas of knowledge.

11.4 The selection committee is nominated and appointed by the CEAR Chair and the Director General for Research. It will be chaired by this person or by such other person delegated by him/her, and it will have a maximum of four members and a secretary, who is the executive director of AGAUR or the person delegated by him/her, with the right to speak but not to vote. AGAUR must ensure gender parity on the Selection Committee.

11.5 The selection committee may propose a duly prioritised reserve list, made up of those applications that have been rejected due to their failure to achieve the minimum required cut-off grade, to cover any withdrawals arising and notified to AGAUR by the deadline for incorporation.

—12 Assessment of ethical aspects

The Beatriu de Pinós programme follows the legal requirements on the review of ethical issues established by the European Commission (Directive 2010/63/EU of the European Union and of the Council, of 22 September 2010) and Catalan and Spanish legislation. To ensure that applicable regulations are followed, AGAUR shall make use of an accredited expert body to carry on this activity and review the ethical aspects of the applications.

—13 Processing and resolution

13.1 When the applications entitled to the grant exceed the available budget, the selection committee shall decide upon the allocation of funds pursuant to the assessment and selection criteria set forth herein.

13.2 After considering the selection committee's report, the examining body shall draw up the definitive resolution proposal and bring it before the decision-making body.

13.3 The award resolution shall include, at least, the amount of the grants, the conditions to be complied with by the beneficiary institution, the deadline for execution and for justification of the funded activities, and the source of the funding with which the grants are financed.

13.4 The award resolution shall be notified to the interested parties by means of publication on the Government of Catalonia e-noticeboard (<https://seu.gencat.cat/en/informacio-publica.html>), and on the AGAUR noticeboard. The resolution shall indicate the appeals that may be made against it.

—14 Resolution deadline

The legal deadline for the resolution is six months from the day after the date of publication of the call for applications in the DOGC. Should this deadline pass without an express resolution being issued, the grant application shall be deemed rejected due to administrative silence.

—15 Inadmissibility and rejection

15.1 Applications failing to meet non-amendable requirements or the application submission deadline set herein shall be deemed inadmissible.

15.2 Applications shall be rejected due to:

- a) Failure to submit any of the documents stipulated herein or failure to amend any of the amendable requirements within 10 business days, after receiving prior notice.
- b) Failure to submit the acceptance document or any other documentation by the due deadline.

15.3 Prior to the awarding of the grants, the examining body must decide upon the inadmissibility or rejection of applications, and must provide notice of the inadmissibility or rejection resolution to the beneficiary organisations by means of publication on the Government of Catalonia's e-noticeboard (<https://seu.gencat.cat/en/informacio-publica.html>), the AGAUR noticeboard and on the AGAUR website. This method of publication replaces individual notification and has the same effects.

—16 Acceptance of grants

16.1 The grant must be formally accepted by means of an approved document signed by the candidate researcher and by the researcher from the recipient research group who shall coordinate the candidate's research activities, with the approval of the person with the legal capacity to represent the institution, in which they undertake to comply with all the stipulations established in the terms and conditions, in accordance with the AGAUR general terms and conditions.

16.2 The acceptance document must be submitted to the AGAUR register within thirty calendar days of the day following the date of publication of the award resolution on the Government of Catalonia e-noticeboard (<https://seu.gencat.cat/en/informacio-publica.html>) and on the AGAUR noticeboard, together with the following documentation:

- a) Original or copy of the candidate's tax identification number, passport or foreigner's identification number.
- b) Original or copy of the candidate's doctoral degree certificate or of the receipt for the request for the issuing of the doctoral degree certificate.
- c) If applicable, the candidate's sworn declaration of having taken maternity or paternity leave, of having cared for children aged under six, persons with a physical or mental disability or sensory impairment, or persons aged over sixty-five who depend upon the beneficiary and who require special care, or of having suffered a serious illness or disability. The compulsory supporting documentation must be attached to this declaration.
- d) Original accreditation from the researcher who was or is responsible for overseeing the postdoctoral visit(s) made outside of Spain of the activities carried out and the dates upon which these visits have occurred.
- e) A copy of the deed of incorporation of the beneficiary institution and of its statutes or Memorandum and Articles of Association.
- f) A copy of the identification document of the legal representative of the beneficiary institution and of documentary proof of his/her power of attorney.
- g) Information on the remuneration paid to governing or management bodies, for disclosure purposes, pursuant to any corporate criteria adopted, or, as the case may be, to the relevant legislative implementation.
- h) A supporting or sworn declaration including the document accepting compliance with the following requirements:

- Have the administrative, financial and operational capacity to fulfil all the obligations assumed through acceptance of the grant governed by these terms and conditions.
- Have provided due support for any grants or funding aid previously awarded out of the budgets of the Government of Catalonia.
- Be up to date with their tax obligations with the Spanish state and the Government of Catalonia, as well as with their Social Security obligations.
- Not be affected by any of the circumstances contemplated in Article 13 of Law 38/2003, of 17 November, on Subsidies.
- Comply with intellectual property regulations.
- Submit a declaration stating whether they have applied for and/or received any other public or private aid for the same activity, placing on record a detailed breakdown of the grantor and the sum applied for and/or obtained.
- Place on record, at least in Catalan, the signs and information of a fixed nature containing the text that should appear inside workplaces aimed at the persons working there, pursuant to Law 1/1998, of 7 January, on Language Policy.
- Comply with the reserved quota for the social integration of disabled staff established by applicable law, where relevant.
- Should the institution have a workforce of 25 or more persons, contemplate, together with other social partners, ways and means of preventing and detecting cases of sexual harassment and harassment for gender reasons, and intervene therein in their places of work.
- Be registered for Spain's Economic Activities Tax, in those cases where it is compulsory.
- Be recorded in the relevant register.
- In the case of foundations and associations, having adapted their Statutes in line with Law 5/2011, of 19 July, amending Law 4/2008 of 24 April, on the third book of the Catalan Civil Code, regarding legal persons.
- In the case of foundations, having submitted annual accounts before the Protectorate.
- Comply with the purpose of the subsidy by carrying on the subsidised activity within the timescale established herein.
- Pursuant to Law 17/2015, of 21 July, on Effective Equality between Women and Men, grant beneficiaries must submit a sworn declaration confirming their compliance with the provisions of this Law.
- Never having been the object of final administrative penalties or final convictions for carrying out or tolerating employment practices regarded as discriminatory by reason of sex or gender.
- Persons benefitting from public grants must have exemplary ethical behaviour, refrain from carrying out, encouraging, proposing or promoting any kind of corrupt practice and inform the competent bodies of any manifestation of said practices that may, in their opinion, be present or affect the procedure. In particular, they shall refrain from any action that may violate the principles of equality of opportunity and free competition. Generally speaking, they assume the following obligations:
 - To observe the ethical principles, regulations and standards inherent in the occupations and/or professions associated with the activity that is the object of the public grant or subsidy.
 - Not to carry out any actions that may put the public interest at risk.
 - To report any irregular situation that may arise in the calls for subsidies or grants or in the processes arising from said calls.
 - To immediately inform the AGAUR of any possible situations of conflicts of interest.
 - Not to request, directly or indirectly, that any public official or employee influence the awarding of the grant.
 - Not to offer or facilitate to public officials or employees personal or material advantages for themselves or for third parties in the aim of influencing the grant award procedure.
 - To collaborate with the AGAUR in any actions carried out thereby to monitor and/or assess compliance with the obligations established in the terms and conditions, in particular, supplying any information requested for these purposes associated with the receiving of public funds.
 - To comply with the obligations to supply information imposed by transparency legislation upon beneficiaries, without prejudice to compliance with any transparency obligations directly applicable to

them by legal imperative, in the cases established in Section 4 of Article 3 of the Law on Transparency.

In the case of breach of the ethical principles and conduct rules, the penalty system contemplated in Law 19/2014, of 29 December, and the penalties contemplated in Article 84 with regard to the beneficiaries of public grants shall be applicable, without prejudice to other possible consequences contemplated in applicable public funding-related legislation.

16.3. In application of the provisions of Part f) of Article 53 of Law 39/2015, of 1 October, on the Legal System applicable to Public Administrations and Common Administrative Procedure, it has been confirmed that, in the case of CERCA programme universities and research centres, the Administration of the Government of Catalonia already possesses the information contemplated in Parts e), f) and g) of this stipulation; accordingly, these institutions do not need to submit this documentation.

There is no need to submit documentation that has already been supplied to any other body of the administration of the Government of Catalonia, provided that no more than five years have passed since its valid submission to the administration and that it has not undergone any change. In such a case, the applicant must specify in writing the date on, and body to, which the documents were submitted and the procedure with which they were associated. This section is not applicable in the case of documents that must be periodically updated or that have been modified after their submission to the Government of Catalonia.

16.4 Pursuant to the provisions of article 24 of Law 5/2007, of 4 July, on Tax and Financial Measures, in order to make payment of the grant, the AGAUR will verify ex officio, at the time of acceptance, whether the beneficiary institutions are up to date in their tax and national insurance obligations. Should it not be possible to carry out said check, AGAUR shall request that the beneficiary institutions themselves submit certificates confirming that they are so up to date.

16.5 The status as beneficiary comes into force at the time of acceptance of the grant. Any beneficiary institutions that have not presented the acceptance document and the other documentation required within the time and in the conditions stipulated in the previous paragraphs will be considered to have tacitly waived the grant awarded to them.

16.6 Failure to sign the associated contract within the period between the date of publication of the award resolution on the Government of Catalonia e-noticeboard (<https://seu.gencat.cat/en/informacio-publica.html>) and the AGAUR noticeboard and the deadline for incorporation shall be regarded as tacit withdrawal from the awarded grant.

—17 Rights and obligations

17.1 The researchers hired must comply with the following obligations:

- a) To join the institution in the contemplated period and carry out the activities described in their work programme.
- b) To follow the internal procedures of the institutions at which they carry out their activities and to keep the activities carried out confidential, in accordance with the instructions and guidelines issued by the host institution.
- c) To dedicate their time exclusively to the project included in the application. They may also, temporarily, dedicate their time to other research or technological innovation projects that are of interest to the carrying out of their project or their training, with AGAUR's prior authorisation.
- d) Provide all the information that may be asked and allow such inspection, verification and monitoring activities that the AGAUR or other applicable bodies may request, in accordance with current regulations.
- e) To follow the fundamental ethical and intellectual property principles of the European Union and of Catalan legislation.
- f) To follow the principles of the European Commission's European Charter for Researchers.
- g) To participate in and take proper advantage of the workshops and courses organised by the universities of the Catalan university system, research centres, hospital foundations and the Directorate-General of Research, designed for the professional development of research staff in areas not strictly related to the scientific sphere, such as management, entrepreneurship, leadership,

intellectual property matters, etc.

17.2 Beneficiary institutions must comply with the following obligations:

- a) To issue the employment contract on a full-time basis, in accordance with the employment and tax legislation applicable to the candidate, for a minimum period of two years.
- b) To incorporate the hired researcher within a system of exclusive dedication to the project included in the application. Additionally, he or she may be included temporarily in other scientific or technical innovation activities of interest to the carrying on of his/her project or to his/her training.
- c) In the case of non-EU research staff, to complete all the legal procedures (obtaining of visa, residence permit, etc.) for their employment.
- d) To certify to AGAUR that the hired researcher has joined the institution, within one month of the day following the actual date of joining.
- e) To provide the hired researcher with the required support and provide him/her with the information required for carrying out the research and the resources and/or equipment needed for the normal carrying on of the activity, as well as to guarantee him/her the rights and benefits afforded centre staff of an equal or similar category. To disclose the hiring of the postdoctoral research staff via the usual means of communications (web page, business cards, etc.), provided that this is common practice at the institution.
- f) To follow the fundamental ethical and intellectual property principles of the European Union and of Catalan legislation.
- g) To follow the European Commission's Code of Conduct for the Recruitment of Researchers.
- h) To provide all the information that may be asked and allow such inspection, verification and monitoring activities that the AGAUR or other applicable bodies may request, in accordance with current regulations.
- i) To retain original supporting and the remaining documentation associated with the grant for a minimum of five years for the date of the grant's closure.
- j) To make available to EU industry, on a non-discriminatory basis, the results of the project object of these terms and conditions.
- k) To provide the postdoctoral research staff with a series of training activities, covering both science-related and practical skills, such as teaching or tutoring activities, as part of their professional development, to make a significant contribution to their career.
- l) To carry out periodic monitoring of the progress of the postdoctoral researcher and take corrective measures if deviations from or delays in his/her work programme are observed. The postdoctoral researcher shall, together with the researcher in the recipient research group coordinating the research visit, establish a personalised professional development plan to help the former researcher achieve his/her objectives, interests and needs.
- m) To comply with the obligations of providing the information required of beneficiaries by transparency legislation with regard to the relevant administration(s), without prejudice to compliance with transparency obligations enforceable upon them by legal imperative, in the cases established in the relevant sections of Article 3 of Law 19/2014, of 29 December, on Transparency, Access to Public Information and Good Governance.

—18 Relinquishment and replacement

18.1 In the case of any withdrawal, full or partial, notification must be provided to the AGAUR Executive Director by means of a letter, stating the relevant grounds, by the researcher in the recipient research group coordinating the candidate's research activities, with the approval of the person with the power to legally represent the institution, within one month of the day following the date upon which this has arisen. In all cases, supporting documentation must be submitted for the period for which the grant was used, in accordance with the provisions of this call for applications.

18.2 Any withdrawals and replacements must be notified to the interested party, pursuant to Articles 40 and 41 of Law 39/2015, of 1 October, on the Legal System applicable to Public Administrations and Common Administrative Procedure, and, in the case of replacements, the conditions thereof must be specified.

—19 Changes and incidents

When the circumstances of the case make it advisable, and there are due grounds therefor, the AGAUR Executive Director may authorise, at the request of the grant beneficiary institution, some degree of variation in the work programme or proposed project, and may also resolve any incident that does not involve a change with regard to the beneficiary institution, candidate or any substantive term of the terms and conditions or in the conditions or purpose of the grant.

—20 Research visits

Hired researchers may carry out short-term research visits, associated with the project they are carrying out, outside of the grant beneficiary institution, provided that they have the approval of the responsible researcher and of the grant beneficiary institution itself. Should the research visit entail an absence of more than three months, the prior approval of the AGAUR Executive Director must be sought and obtained.

—21 Payment of the grant

21.1 Payment of the grant shall be made, with no requirement for submitting guarantees, by means of a bank transfer into the account indicated by the beneficiary institution.

21.2 Payment of 40% of the grant for hiring the candidate and of 80% of the complementary grant for funding training activities shall be processed when the recipient institution certifies the joining of the hired researcher, within one month of the day after this has actually occurred, by means of a letter from the researcher from the recipient research group who shall be coordinating the research activities of the candidate, placing on record the date that the former joined the workplace and a copy of the signed contract, which must place on record the gross annual remuneration, the term and dates of the contract and the place at which the doctor provides his or her services.

Payment of 50% of the grant for hiring the candidate shall be processed when the grant beneficiary institution submits the scientific/monitoring report before AGAUR, in accordance with the provisions of condition 25.

Payment of the remaining 10% of the grant for hiring the candidate and of the remaining 20% of the complementary grant for funding training activities shall be processed when the recipient institution submits the supporting documentation before AGAUR, in accordance with the provisions of this condition 24.

21.3 If any partial withdrawal occurs entailing the justification of a contract term of less than 12 months, the maximum justifiable amount of the complementary grant for funding training activities shall be 3,000.00 euros.

—22 Suspension of contract

22.1 Should a contract be suspended due to situation of temporary incapacity to work, risk during pregnancy, maternity, adoption or fostering or paternity, the beneficiary institutions may request the making up of the suspended period.

The beneficiary institutions must send to AGAUR, within one month of their occurrence, certification and supporting documentation of the associated leave and reinstatement.

22.2 Suspension of the contract's term and its making up must be authorised by the Chair of the Research Grants Executive Committee (CEAR). The authorising resolution shall establish the duration of the reinstatement and the financial terms and conditions thereof, which shall depend on the budgetary availability for the call for applications. In the case of lack of budgetary availability, any increase in contractual expenses shall be borne by the beneficiary institution.

—23 Incompatibilities

23.1 Applicant institutions have an obligation to provide notice of any other grants or subsidies awarded to the same project, both when submitting their application and at any time when such a situation may arise.

23.2 Contracts shall be subject to those incompatibilities affecting employment contracts and which are signed by the contracting institutions, pursuant to applicable legislation.

—24 Terms and manner of justification of grants

Grant beneficiary institutions must justify the grant within one month of the date of termination of the contract object of the grant, irrespective of the cause, by means of the following documentation:

- a) A detailed scientific/technical report on the objectives achieved and the activities carried out, signed by the hired candidate, with the approval of the researcher from the recipient research group who has coordinated the candidate's research activities, including a listing of the results obtained (articles published or accepted, participation conferences, patents, etc.). This report must be based upon the approved form and must also be submitted via the Internet.
- b) A certificate from the researcher from the recipient research group who has coordinated the candidate's research activities confirming that the work or project has been carried out and the dates upon which this has taken place, with the approval of the person with the capacity to legally represent the institution.
- c) A certificate of the cost of employing the candidate during the grant period, with the approval of the person with the capacity to legally represent the institution, to which a copy of the last two payroll slips must be attached.
- d) A classified listing of the expenses paid for by the complementary grant, identifying the expense type, the creditor, the number of the invoice or document of equivalent evidential value for commercial purposes, the amount, the date of issue and the date of payment, signed by the person with the capacity to legally represent the institution.

—25 Monitoring

To assess the achievement of the objectives contemplated in the application, the beneficiary institution must submit, one month before the end of the first year of the contract, a scientific/technical report based on the approved form.

—26 Teaching

26.1 Where applicable, the institution hosting the employed researcher may, at the latter's request, establish a collaboration programme for teaching activities, for training purposes, of up to a maximum of 80 hours per annum, something which must be placed on record in the employment contract.

26.2 Collaboration in teaching activities must, for curriculum vitae purposes, be certified by the beneficiary institution.

—27 Advertising and publicity

27.1 During the entire term of the project, the beneficiary persons and institutions must take proper measures to ensure fluid communications with the public and the media with regard to the project and to highlight the financial support of the Government of Catalonia.

27.2 Any reference in any media outlet to the funded activity must place on record the support of the Secretariat for Universities and Research of the Ministry of Business and Knowledge of the Government of Catalonia. The beneficiary institution must include the relevant logotype featured in the Visual Identification Programme (PIV), published on the website (<http://identitatcorporativa.gencat.cat/ca/inici/>).

—28 Disclosure of funding awarded

28.1 Pursuant to Article 15 of Resolution GOV/85/2016, of 28 June, funding shall be disclosed to the public by means of its inclusion on the Government of Catalonia e-noticeboard (<https://seu.gencat.cat/en/informacio-publica.html>) and, if the funding is of an amount of €3,000.00 or more, it shall also be published on a quarterly basis in the Official Journal of the Government of Catalonia (DOGC), indicating the call for applications, the budgetary credit from which it has been allocated, the beneficiary person, the amount awarded and the purpose of the funding.

28.2 Pursuant to Article 15 of Law 19/2014, of 29 December, on Transparency, Access to Public Information and Good Governance, funding details must also be published on the AGAUR website's Transparency Portal.



—29 Verification and inspection

29.1 AGAUR is responsible for verifying compliance with the terms and conditions approved by this Resolution and with remaining applicable regulations. AGAUR may review funding already granted, and may, particularly, modify the award resolution in the case of alteration to the terms and conditions or the concurrent obtaining of other funding.

29.2 Beneficiary persons and institutions must provide all and any information required by the Government of Catalonia's Internal Audit Office, Public Audit Office or other competent bodies, pursuant to the Government of Catalonia's regulations on funding.

—30 Revocation

30.1 Any modification to the initial terms and conditions of the awarding of the grant must be authorised in advance by the relevant body.

30.2 Any breach, in whole or in part, of the obligations established herein and in remaining applicable regulations shall give rise to the opening of disciplinary proceedings, which may result in the total or partial revocation of the grant and the obligation to repay the relevant sum.

—31 Applicable regulations

Any matters not contemplated in these terms and condition shall be governed by AGAUR's general terms and conditions and remaining applicable regulations.

NOTE THAT THE CATALAN CALL IS THE AUTHORITATIVE VERSION